

Housing Property  
Waverley Court, Level G6  
4 East Market Street  
Edinburgh  
EH8 8BG  
0131 200 2345

DD/MM/YYYY

Dear Sir/Madam

### Gas Quality Control Audits

As part of a commitment to maintain the highest standards of gas work, the City of Edinburgh Council have appointed CORGI Technical Services Ltd to carry out independent quality control audits of recent gas work carried out in your home.

Audits are planned for **25th October between 08:00 and 13:00** in your area, and **we may call** at your home then. The CORGI auditor will be **Auditor Name**.

If you would like to confirm or decline an appointment, please phone CORGI on 01256 548040 or email [info@corgitechnical.com](mailto:info@corgitechnical.com)

**If you are selected**, the audit will take approximately 45 minutes and will cause you the minimum of inconvenience.

**CORGI Auditors always carry identification.** The identification card will be presented for your information on arrival.

If you require any further information about the audit, please contact the City of Edinburgh Council on the number shown above.

**Safety is of the utmost importance so if there's anyone in your home who's currently in self-isolation due to COVID-19, has suspected symptoms or another medical condition we should know about, then please contact 01256 548040 to discuss your appointment.**

CORGI is monitoring local restrictions due to COVID-19 as well as national. We will ensure adherence to local and national guidance while working in your home.

Yours faithfully

Rio Watchorn  
Logistics Planner  
CORGI Technical Services Ltd

CORGI Technical Services Ltd